
March 17, 2021

Julie Rainey
Professional Data Analysts (PDA)
RE: RFP For External Evaluation Services

Dear Julie:

Thank you for the opportunity to partner with PDA on your proposal to the Indiana Department of Administration (IDOA), acting on behalf of the Indiana Department of Health (IDH) for External Evaluation Services. InAct LLC (InAct) is an Indiana certified WBE and we are pleased to participate with you on this RFP. This letter is also our commitment to abide by all state procurement regulations including all mandatory contract clauses and that InAct meets all of the requirements for a subcontractor as listed in the RFP. We have agreed to contract with PDA for over the term of the contract.

We look forward to assisting your firm by providing the following services: Introductory meeting. Collaborate with PDA to: develop survey instrument, survey design, and recruitment method(s). Select vendors (e.g., online panel provider, telephone sample & survey provider, and/or social media platforms). Manage recruitment and data collection to obtain the target 850 surveys. Prepare raw dataset and brief writeup of study methods.

InAct understands that there is no commitment for work by PDA unless the RFP activity results in a contract award with IDOA/IDH. Should PDA sign a contract with IDOA/IDH, InAct will participate in the contract award for \$29,150, which is 3.67% of the total bid amount. It is anticipated that we will provide our services between July 2021 and June 2023.

InAct is a certified Indiana Women's Business Enterprise (WBE) listed in the IDOA Directory of Certified Firms (Bidder ID # 0000047935). Additionally, we are registered with the Secretary of State under Control # 201802051238129, Creation Date 2/5/2018. Our tax ID number is 82-4316152.

InAct further certifies that Valory Myers, as signatory to this letter, is authorized to make such commitments on behalf of InAct. We appreciate and value the potential opportunity to work with PDA and the IDOA/IDH on this important program!

Best Regards,

A handwritten signature in black ink, appearing to read "V. Myers", with a stylized flourish at the end.

Valory Myers, Principal
InAct LLC